



**APPLICATION TO LEASE  
RETAIL AND COMMERCIAL  
PREMISES**

# Lions Real Estate

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1. What is the address of the retail premises you are applying for?

2. 1<sup>st</sup> applicants name: \_\_\_\_\_

Applicants home address : \_\_\_\_\_

Contact number : \_\_\_\_\_ Fax Number : \_\_\_\_\_

Drivers Licence Number : \_\_\_\_\_

Please enclose a photocopy of current licence or passport

3. 2<sup>nd</sup> Applicant Name : \_\_\_\_\_

Applicant home address : \_\_\_\_\_

Contact number : \_\_\_\_\_ Fax Number : \_\_\_\_\_

Drivers Licence Number : \_\_\_\_\_

Please enclose a photocopy of current licence or passport

4. What is the legal or Company name that you will use?

ABN : \_\_\_\_\_ ACN : \_\_\_\_\_

5. What is the trading name you will use?

\_\_\_\_\_

Please attach a copy of Company Registration and Certificate of Registration of Business Name

6. Indicate type of business you wish to carry out?

\_\_\_\_\_

7. Please provide full details of usage and products to be sold (if insufficient space attach extra page)

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8. Are you currently trading in a similar type of business : \_\_\_\_\_  
If yes please provide details \_\_\_\_\_  
\_\_\_\_\_

9. Is this your first retail business : \_\_\_\_\_  
Please provide details of your retailing activities together with your  
background and experience within the retail industry. If necessary attach  
details to this application \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

10. Do you have any other retail business or stores, if yes indicate type and  
location : \_\_\_\_\_  
\_\_\_\_\_

11. If you have a current business what were the gross sales for the past 3  
Years  
Year 1 \_\_\_\_\_ Year 2 \_\_\_\_\_ Year 3 \_\_\_\_\_

12. Have you ever leased from Bay Realty Rockdale P/L before? If yes  
provide  
details : \_\_\_\_\_  
\_\_\_\_\_

13. Do you have any special requirements for the business (regarding fitout  
and/or services) \_\_\_\_\_  
\_\_\_\_\_

14. How would you intend to promote and advertise your store to improve  
sales? \_\_\_\_\_  
\_\_\_\_\_

15. Will you occupy and manage the business on site yourself, or will some  
one run the business for you? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

16. Will you have other staff working in the store - how many?  
Full time \_\_\_\_\_ Part time \_\_\_\_\_ Casual \_\_\_\_\_

17. Has any legal action been instituted against you for default under credit  
contract within the last 5 years? \_\_\_\_\_  
\_\_\_\_\_

18. Have you ever had a judgement entered or a conviction recorded against You, been bankrupt, insolvent, assigned your estate for the benefit of creditors or entered into a scheme of arrangement with any creditor?  
Please supply details \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

19. Business References

Name of Contact \_\_\_\_\_  
Address \_\_\_\_\_ State \_\_\_\_\_  
Company \_\_\_\_\_ Phone \_\_\_\_\_

Name of Contact \_\_\_\_\_  
Address \_\_\_\_\_ State \_\_\_\_\_  
Company \_\_\_\_\_ Phone \_\_\_\_\_

Name of Contact \_\_\_\_\_  
Address \_\_\_\_\_ State \_\_\_\_\_  
Company \_\_\_\_\_ Phone \_\_\_\_\_

20. Which bank do you use? \_\_\_\_\_  
Address \_\_\_\_\_ State \_\_\_\_\_  
Contact Person \_\_\_\_\_ Phone \_\_\_\_\_

21. What is the company name of your solicitor?

\_\_\_\_\_  
Address \_\_\_\_\_  
Contact person \_\_\_\_\_ Phone \_\_\_\_\_

22. Please complete the attached Asset and Liability Schedule

The completion and submission of this application is no assurance that your application will be accepted. We will not be required to provide you with any reason if this application is not accepted. This application does not signify any contractual obligation on either party in respect of the proposed lease.

I / We declare that the information provided in this application is true and correct and that all reasonable information and details have or will be provided to allow the application to be considered.

Name (print) \_\_\_\_\_ (signature) \_\_\_\_\_

Name (print) \_\_\_\_\_ (signature) \_\_\_\_\_

Date \_\_\_\_\_